

MUSIC city COUNSELOR

Thank you for your purchase!



Please contact me any time at laura@musiccitycounselor.com if you have questions, suggestions, or requests for resources! I am here for you!

let's connect!



For helpful ideas and free resources, please check out my website!
www.musiccitycounselor.com

Directions Page 1:

To assemble the lap book:

MATERIALS: manila folder, hook and loop fastener dots, scissors, glue, and printed pages

I use a manila folder and hook and loop fastener dots to make my Attendance Lap Book durable and easy-to-use. Please note that all pages of the lap book are included in full color and black/white, so please only print the pages that you need. Please see the sample lap book on the next slides as a guide for creating yours!

1. Please glue the cover page to the front of the manila folder.
2. Then, please glue the page that has tips for success, "did you know?", and reflection questions to the back of the manila folder.
3. Next, please open the manila folder and glue the "When I am absent or tardy, I feel" page to the top half of the inside of the folder.
4. Then, please glue the, "When I am on time and present for school, I can:" page to the bottom half of the inside of the manila folder.
5. Next, please cut out each of the little squares.
6. Please place one side of a hook and loop fastener dot on the back of each little square. Please place the other side of the hook and loop fastener dot on each blank square and each blank sticky note on the inside of the folder.
7. Then, please stick each of the little squares onto the blank squares in the inside of the manila folder. They can be placed in any order as long as they are placed in the correct section. This makes the lap book interactive and reusable for your students!

Directions Page 2:

To use the lap book:

This lap book is a tool to help students reflect on their school attendance, identify patterns in behavior, and explore what motivates them most about attending school. I recommend using it with students that are chronically absent or tardy, and revisiting it with them often as feelings, behaviors, and experiences change over time!

1. Students start by writing their name on the line on the cover page.
2. Then, they can open the lap book and choose which card represents how they feel when they are absent or tardy. They place that card on the hook-and-loop fastener dot on the top yellow sticky note.
3. Then, students choose one card that represents why they are usually tardy or late to school and place it on the hook-and-loop fastener dot on the second sticky note.
4. Then, students choose 2 cards that represent why they most like attending school/what about school they like best and place them on the hook-and-loop fastener dots on the two bottom sticky notes.
5. Once they have finished choosing their 4 cards, please generate a discussion with the student about why they chose each card. This is a great time to reflect on feelings, discuss why they usually miss school, brainstorm how to remove barriers to attendance, and talk about what they like most about school to help motivate them to attend more consistently.
6. Finally, the back page of the lap book offers tips for arriving to school on time, information about the impact of missing school, and more discussion questions.
7. Please use this data to develop attendance intervention plans and support students and their caregivers to improve school attendance.

SAMPLE LAP BOOK:

FRONT:

Name: Kelly

I can be on time and
PRESENT FOR SCHOOL



A red school building with a bell tower and a sign that says "SCHOOL". A yellow sun is in the top left. Two children, a boy and a girl, are walking towards the school entrance.

BACK:

DID YOU KNOW?

Missing school often can impact your:


- Learning (especially in reading!)
- Classmates' learning
- Friendships
- Happiness and sense of belonging at school
- Chance of graduating from high school
- Future success

LET'S CHAT!

- Why is school important to you?
- Why do you usually miss school?
- How do you feel when you're tardy?
- How do you feel when you're absent?
- What can you do to improve your attendance?

TIPS FOR GETTING TO SCHOOL ON TIME:

- Pick out your outfit, pack your lunch, and prep your backpack the night before.
- Set an alarm to wake up at the same time every day.
- Build a morning routine that works for you and your family, and stick to it!
- Eat a healthy, but easy-to-prepare breakfast.
- Set timers to help you stay on track.












A yellow school bus with a sign that says "School Bus". A girl is standing next to the bus.

SAMPLE LAP BOOK: INSIDE:




When I am **ABSENT OR TARDY**, I feel:

 EMBARRASSED	 CONTENT	 ANGRY	 DISAPPOINTED	
--	--	--	---	---

I am usually **ABSENT OR TARDY** because of...

 SLEEPING IN	 VACATIONS	 FEEL SAFE	 HOME LIFE	 DR. VISITS
	 PEER TROUBLE		 MISSED BUS	 DIDN'T WANT TO COME

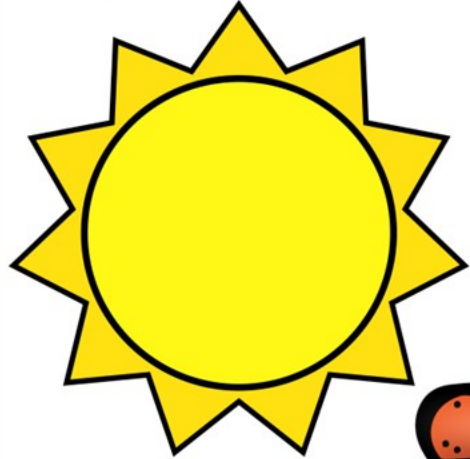
When I am **ON TIME** and **PRESENT** for school, I can...

 GO TO SPECIALS	 SEE MY TEACHER	 SEE MY FRIENDS	 MAKE FRIENDS	 HAVE LUNCH
	 LEARN SOC. STUDIES	 LEARN SCIENCE	 LEARN TO READ	 LEARN MATH
 GO TO RECESS	 FEEL SAFE	 SEE MY COUNSELOR		

Full Color

Name: _____

I can be on time and
PRESENT FOR SCHOOL!



When I am **ABSENT OR TARDY**, I feel:



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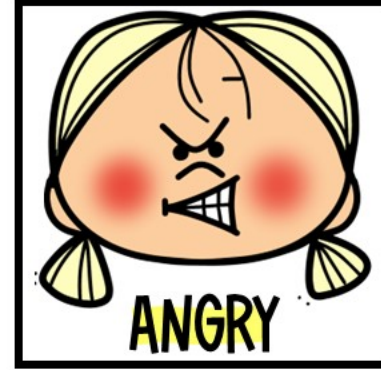
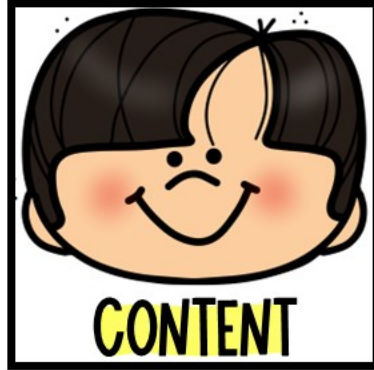
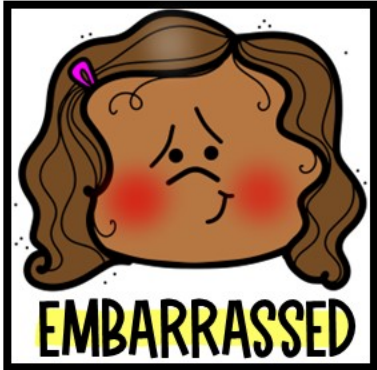
I am usually **ABSENT OR TARDY** because of...



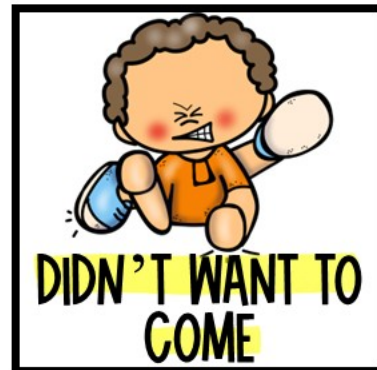
When I am ON TIME and PRESENT for school, I can...



WHEN I AM ABSENT OR TARDY, I FEEL...



I AM USUALLY ABSENT OR TARDY BECAUSE OF...



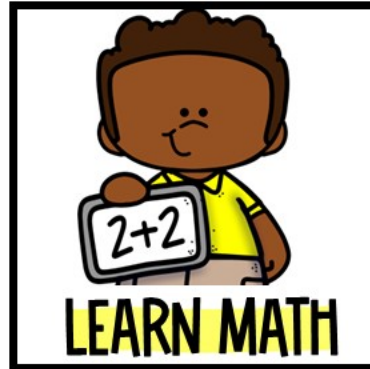
WHEN I AM ON TIME AND PRESENT FOR SCHOOL, I CAN...



MAKE FRIENDS



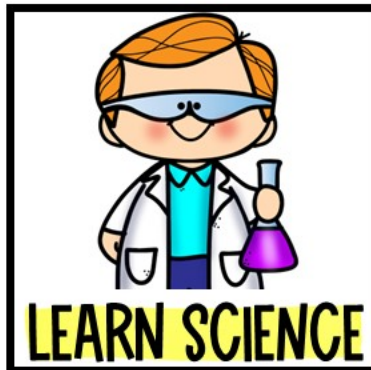
SEE MY FRIENDS



LEARN MATH



LEARN TO READ



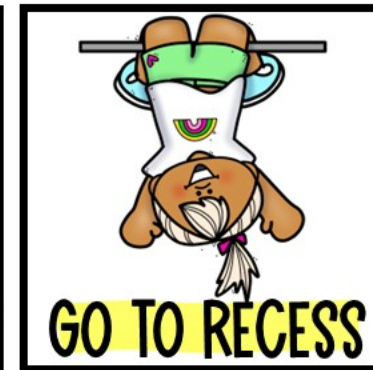
LEARN SCIENCE



LEARN SOC. STUDIES



SEE MY TEACHER



GO TO RECESS



HAVE LUNCH



GO TO SPECIALS



FEEL SAFE



SEE MY COUNSELOR

DID YOU KNOW?

Missing school often can impact your:

- Learning (especially in reading!)
- Classmates' learning
- Friendships
- Happiness and sense of belonging at school
- Chance of graduating from high school
- Future success



LET'S CHAT!

- Why is school important to you?
- Why do you usually miss school?
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TIPS FOR GETTING TO SCHOOL ON TIME:

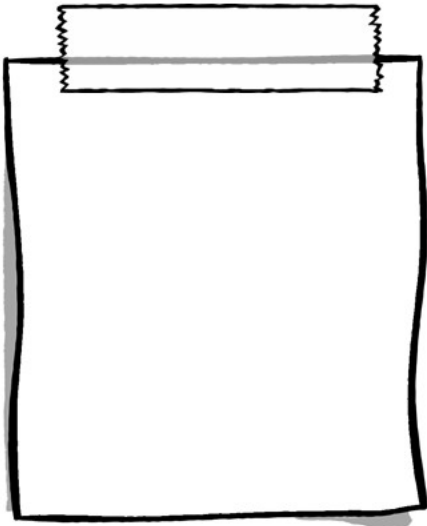
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- Set an alarm to wake up at the same time every day.
- Build a morning routine that works for you and your family and stick to it!
- Eat a healthy, but easy-to-prepare breakfast.
- Set timers to help you stay on track.

Name: _____

I can be on time and
PRESENT FOR SCHOOL!



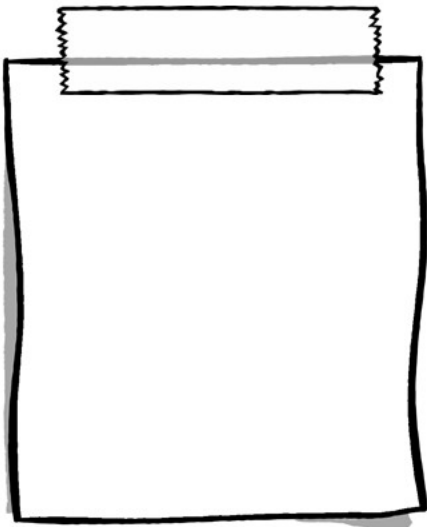
When I am **ABSENT OR TARDY**, I feel:



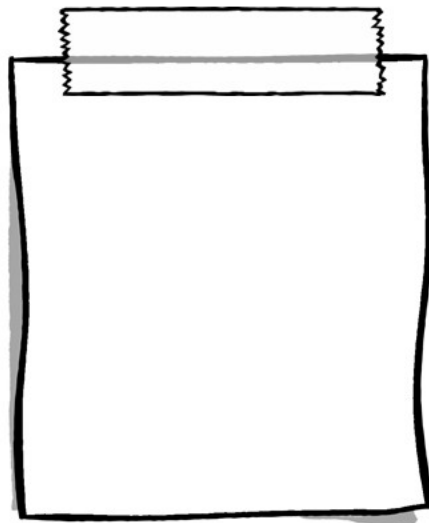
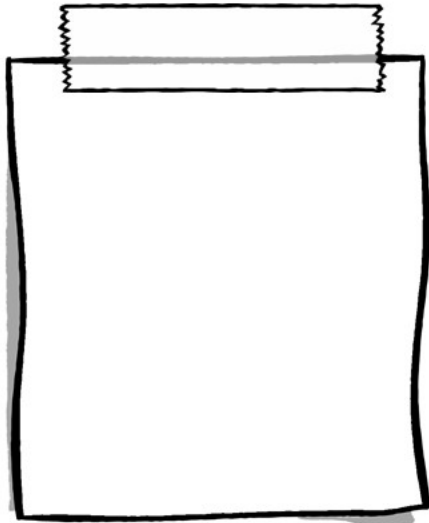
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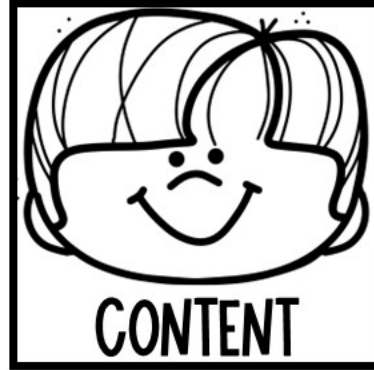
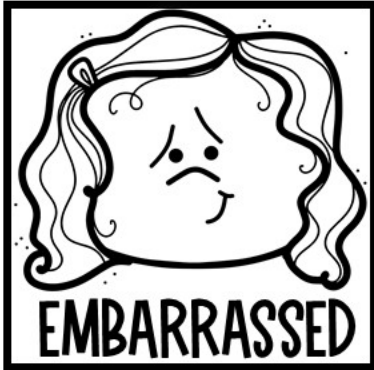
I am usually **ABSENT** or **TARDY** because of..



When I am **ON TIME** and **PRESENT** for school, I can...



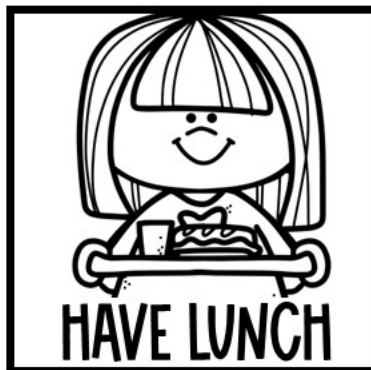
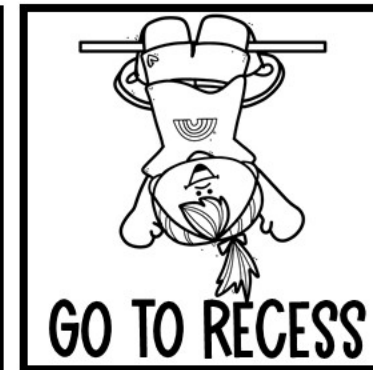
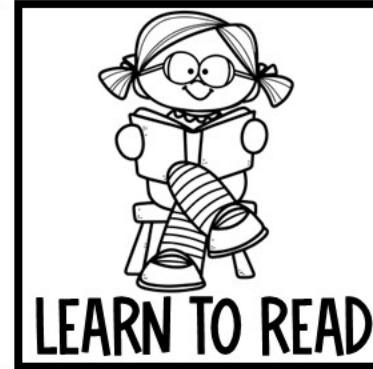
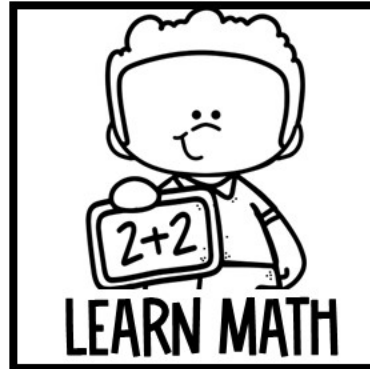
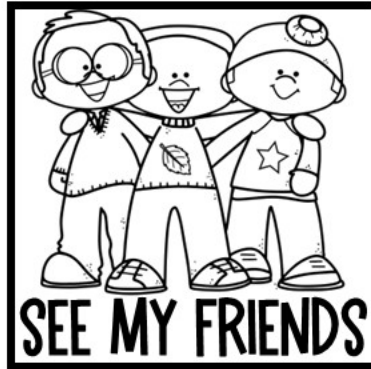
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